



APS PTSA Executive Board Meeting August 9, 2024, 9:15am held via Zoom

In attendance: Carrie Griffiths, Erin Provenzale, Meri Gaston, Lindsay Masterson, Ginna Cortese, Molly Peaden, Gwilym Roddick, Erica Derobertis, Caitlin Shelby, Kelly Fowler, Allison Pope-Shutts, Bret Gainsford, Kristin Morgan, Jamie Buechele, Rachel McDougall, Kristen Defabrizio

A quorum was established

- I. Call to Order by Erin Provenzale at 9:17 am
- II. Kristin motioned to approve the July Executive Board meeting minutes. Meri seconded. Minutes approved as presented.
- III. Officer Reports
 - a. Principal, Jason Fritz
 - b. Unable to attend, email updates provided
 - c. President, Erin Provenzale
 - i. Privacy fence is being installed
 - ii. Good amount of car volunteers for first week, light in Tuesday afternoon, Thursday afternoon need help
 - iii. Jason said only one open position in ESE
 - iv. Parents can walk their students on the first day only
 - v. Carline volunteers need to be signed in front office
 - vi. Reminder to all to update Additions
 - d. Parent Teacher Liaison, Caitlin Shelby
 - i. Delivered the room parent sign ups and favorite things link, 73 people returned already
 - ii. Grade reps are all set
 - iii. Staff lounge will be stocked this week, just coffee & drinks for now
 - e. Membership, Kelly Fowler
 - i. Currently sitting at 201 members
 - ii. Confirming with Lobos & Krispy Kreme order for Monday
 - f. Communications, Ginna Cortese
 - i. Sent out reminder this morning for playdates
 - ii. Working on Spirit Nights & reminder for Friday Red Light Red Light meet
 - iii. Send roundup to News from the Nest in time for this week's distribution
 - iv. Follow up with school contacts for who runs school socials and website
 - g. Events, Meri Gaston
 - i. Waiting for Orlando Science Center to confirm for Night at Nest
 - ii. All events/dates confirmed except Staff Appreciation
 - iii. Consider turf space may not be utilized for Night at the Nest

- h. Treasurer, Erica DeRobertis
 - i. Budget committee reviewed all - increased budgets for grants, Staff Appreciation, Fling, International Night, 5th & 8th grade parties
 - ii. Healthy opening balance ~\$80K
 - iii. Send check requests to Erica ASAP
 - iv. 24/25 fundraising estimates - \$20K from ticket sales for Fling, \$20K for auction items, \$34.5 sponsorships for Fling, \$25K for all other fundraising initiatives
 - v. Income \$29,800 for budget, July Income: \$620.24, July Expenses: \$102.95, Ending Bank Balance: \$79,985.06
 - vi. Opening grants - \$15K for grants, Falcon Fund not involved right now due to ARC project
 - vii. Kelly moved to approve the 24/25 Budget, Gwilym Seconded. Budget passes as presented.
- i. Audubon Serves, Jamie Buechele
 - i. Not much to update after contact with Katie & Amber, currently aware of one family that needs school supplies. Further needs may be shown after a couple weeks, and we'll be on standby
 - ii. Pantry possibly no longer needed, but will consider just snacks
 - iii. Water bottle donations on the radar, Caitlin (Corkicle) could donate extra water bottles
- j. PIE, Kristen Defabrizio
 - i. Mon-Thur Papa Johns - Code is APK8, posted on socials
 - ii. Friday - Red Light Red Light 3-6pm, kids are welcome
 - iii. \$120 made at BurgerFi Spirit Night
 - iv. Spreadsheet will be made for tracking further spirit nights
 - v. Astro Skate is actually open for January nights, looking at separate days for elementary and middle
 - vi. Also looking at Sky Zone and scheduling BurgerFi again
 - vii. T-shirt vendors - looking into the online shop, Angie (Showroom 11) & online store options, open to suggestions with vendors
 - viii. Note from ERIN - Orlando Magic Night waiting to hear from PE coaches
- k. Falcon Fund, Molly Peaden
 - i. Jon Hall will be done today with pavers and trees and then turf will be installed
 - ii. Waiting to hear from county on when turf starts, hoping for October
 - iii. Need to work on finishing touches of plaques for donors/areas, games, etc
 - iv. Holding off on Welcome Back Bash and working on more of 'unveiling' of the space once complete

- v. Baseball banners available and working with fundraising to advertise here
- vi. Will revisit funding grants in Spring after ARC costs finalized
- I. Fundraising, Updates provided by email
 - i. We have reviewed last years donations/sponsors and are reviewing the contacts and also plan an approach to follow up with certain ones to get additional support (eg want to add a baseball sign)
 - ii. Brett secured Jill Healy for 5k at same price, \$5k
 - iii. I just secured \$4,500- \$1500 from the previous year, and \$3,000 new in sponsors/supporters for our gala and whatever else is needed e.g. trees or pavers, or another project. Any thoughts as to where this should go or do we decide or does it go to the general pot?
 - iv. Emailed Fritz with GFTH, and he confirmed
 - v. Created list of potential new sponsors in the community, car dealerships, doctors and dentists/ortho, builders, small law firms, financial advisors,
 - vi. Brett's got Handbid under control (Gratitude for all of your work with those amazing spreadsheets!)
 - vii. Idea to ask sponsors to put logo on water bottles to donate, uniforms, and contacting a parent who designs high end costume jewelry for a piece or two to sell on our site or at events

IV. Meeting Adjourned

Next Board Meeting September 13, 2024

Next General PTSA Meeting August 12, 2024