



Executive Board Meeting Minutes

Thursday, November 7, 2024

I. Call To Order-Erin Provenzale 0855

Members present: Erin Provenzale, Kristin Morgan, Kristen DeFabrizio, Gwilym Roddick, Erin Irvin, Amy von Hofen, Allison Pope-Schutts, Tara Mills, Caitlin Shelby, Rachel McDougall, Molly Peaden

II. Approval of Minutes from October Executive Board Minutes

Kristin Morgan, Allison Pope-Schutts (2nd)

III. School Report -Tara Mills

- a. OWL star event organized by Mrs. Woodward was a hit. Next quarter may be divided by grade. Looking into doing "Teach In/Career Day" week of November 17 (Gwilym volunteers)
- b. Snack sales at lunch are less chaotic now. Ice cream only on Fridays, each child may only buy one item.
- c. Issues with extended day pick up, children have to be signed out by someone on the approved list. School and district leadership are involved in accountability.

IV. Officer Reports

A. President, Erin Provenzale

1. Grants have all been paid out, just waiting on some items to be shipped. Final grant for the semester is the author visit (PTSA made about \$200 from book sales from the visit). Planning to do grants again in spring.
2. Magic Tickets- 16 tickets left as on Monday (sold 221), open until December 6. We didn't add an APS surcharge, but it's something we could do in the future. We also need more of the better seats/more expensive tickets as they sold really quickly.

B. Communications, Ginna & Garrett Cortese

1. Communication or social media needs: A timeline/calendar/schedule is very helpful

C. Event Update, Meri Gaston

1. International Night/ Night at Nest Date Update 11/14: All Set!!
2. Fling: "Western Chic Evening at the Falcon Ranch". No plaid!!!
 - a. Looking into mechanical bull
 - b. Ticket prices: Black Friday (weekend) sale \$70, as well as sponsoring teacher tickets (\$50); Cyber Monday \$74, Dec 3-13 \$84, Dec 14-31 \$94, Jan 1-15 \$104, full price is \$114

D. Fundraising Update, Gwilym Roddick & Bret Gainsford

1. Give from the Heart Recap: \$32,970 made
2. Falcon Fling Sponsorship: Title Family \$7500 who will match Title Business; Von Hofen Family drink sponsor, Ray of Sunshine Foundation gaming table
3. Falcon Fling Silent Auction: Goal is \$20k+

E. Parent Liaison Coordinator, Caitlin Shelby & Rachel McDougall

1. Staff Lounge & Staff Meeting December 11
2. Fling info will need to be sent out by room reps

F. Audubon Serves, Jamie Buechele

1. Snack pack closet supply: No need for refills
2. Holiday Drive for Thanksgiving: 6 families identified. Need to decide how much can be given in gift cards. Each family will be given a note by Gen. Pratt and an adult in the family will have to sign for receipt of the gift card.
3. Holiday Drive for Christmas: Need to identify a partner
4. Gwilym has a family member who helps schools identify food needs in schools, will send out the info

G. PIE, Kristen DeFabrizio

1. Pour Choice: Ended up not great timing with the hurricane, very poor turn out. Maybe do one again there in the spring.
2. Domino's or Papa John's coming up Nov/Dec

H. Falcon Fund Update, Molly Peadar

1. Adirondack chairs are out! Wood chips are not ideal, looking into more permanent ground cover in those areas. Fields will get marked out on the turf, as well as Falcon logo. When all details are complete, there will be a drone shot put on a thank you card/social media.
2. Eagle Scout (Wendy Coomes's son) is making corn hole and dice.

Meeting Adjourned Erin Provenzale, Kristin Morgan (2nd) 1015

Next Board Meeting –Friday Dec 13

Next General PTSA Meeting – Tuesday November 19 at 6:30PM