



# Executive Board Meeting Agenda Friday, Sept. 8, 2023

APS PTSA Board Meeting September 8, 2023 held in the APS Teacher Lounge.

In Attendance from the board: Kristin Morgan, Kristen DeFabrizio, Erica DeRobertis, Meri Gaston, Carrie Griffiths, Audrey Forster, Jill Healey, Molly Peaden, Erin Provenzale, Sara Joy Clemmer, Kelly Fowler, Mandy Chandler, Jamie Buechele, Devin Quereshi, Will Dukes, Jason Fritz

A quorum was established.

- I. **Call To Order** by Kristin Morgan, PTSA President at 9am.
- II. **Approval of August Minutes** - approved Erin Provenzale
- III. **School Update, Jason Fritz**
  - Open House 5:30-7 Tuesday
  - Welcome Back Bash
  - Night at the Nest
  - Crossing Guards - OPD Outsourced to another company, struggling to find people to work and fill positions, Officer Barry checks every morning and reports to his supervisor
  - 9/25, 3rd, 4th, 5th Phil Harmonic performance, on Yom Kippur, we don't plan the date, we are assigned.
  - Enrollment over 1200, we are out of space, may need to hire a new third grade teacher to reduce class sizes. Middle school 400+. ESE up as well. Working to get new positions created and more teachers hired. Move reports throughout the year, work with student enrollment to confirm addresses.
  - Soccer season started, swept both teams last week.
- IV. **Officer Reports**
  - A. **Falcon Fund Update, Molly Peaden**
    - Moved to front of list. \$13-16k below fundraising goal. We'd still love contributions to the ARC but we are technically not allowed to put on our site.
    - Around baseball area looking to put signs up for advertising, will be uniformed. Same company that did fence around kinder playground. 6x3, cost to us is \$132. Figuring out what people will want? 7 available spots around baseball field which leaves one spot for us to advertise Falcon Fling, 5k, etc. Spots at track will also be available. People who had banners last year, offer spots to for this year first. We'll have a printed sample at Welcome Back Bash for people to see.
    - Welcome Back Bash - 6-8pm, the Porch. Only sold 90 tickets so far. FF to do push and Carrie do a social push. Carrie also making ¼ sheet flier w/ QR code to hand out. Not many teacher tickets bought. Last year one week out 130 tickets sold. Format for evening, minimal talking. Elizabeth Norquest approached, so she's doing a mini trivia game and providing . Hashing out details.
  - B. **President, Kristin Morgan**



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- National PTA School of Excellence Program - Kelly and Kristin working to see what we need to do. Reflections program - can submit poetry, short films, reaching out to parent to see if they want to set this up again for this year.
- Upcoming General Meetings - 1 before holiday (Nov 28th, 6:30pm), 1 spring (nomination meeting, Feb 13 morning), 1 before school lets out May 7th for the election 6:30pm
- Board meeting Feb 9
- Walmart discount - if you need supplies reach out to Kristin
- Butterfly Garden - 2 parents have offered to clean out butterfly garden, currently don't need PTSA involvement. Water fountain filling station still on radar.

## C. Budget Report, Erica DeRobertis

- Bank balance as of 8/31 \$60,810.38, Income for August \$3,335.77, Expenses for August \$5,341.01.
- Senora Good asked part of money collected for yum yum pops/Jess's Lemonade (currently \$ goes to the FF), could fund part of Spain trip. Falcon Fund not willing to do that.
- If you're using debit, EFT form needs to be filled out, different from reimbursement form.

## B. Events, Meri Gaston and Lindsay Masterson

- Night at the Nest update - Largest family event! Sept 28, 5:30-8. Winter Park High School kids helping. Assigned volunteer coordinator that will handle high schoolers/forms. 8 food trucks on track with approved vendors. All giving 10% kickback to PTSA except Jess's lemonade giving 20%. Have a volunteer handling coordination with food trucks. We are using cafeteria and media center. Dirt pit will have inflatable obstacle course. Also a Put Put course on track. Cafeteria, Orlando science center, 15 steam centers w/ hands on manipulatives to engage in. 3 shows going on. 7:30-8 Science Kaboom show. Metahumans doing explosives and liquid nitrogen shows earlier in the night. Working with committee members to do a digital immersive map to show what time shows are and where. New vendor called Artistry - hand print animal characters, 3D bookmarks, origami. Spirit Store will be outside the cafeteria. Cookies donated from Four Rivers. Winter Park Library doing bouncy ball workshop. Orlando Library bringing drones. Math circle for girls in library. Full Sail. Gergley bringing animals.

## C. Fundraising, Erin Provenzale and Sara Joy Clemmer

- GFTH Auction - Erin has code, publicly opening tuesday the 26th at 9am. Preview will be Monday for last minute updates. Once open for preview, everyone should get notified. People will need to download handbid app and sign in. Plan to use the cookies as reward for downloading app. There will be a table and slide show at Night at the Nest. Quarter sheets to be handed out, will give updates on Falcon news as well.
- Sarah Joy worked with SG to give birthday grams. Inflatable costume that will go by classroom to say happy birthday. Auction item, individual.



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## D. Membership, Kelly Fowler

- Membership drive update - 403 members. 391 from drive and giveaways. 340 parents, 27 students, 3 grandparents, 2 other, faculty and staff. Staff drive, maybe gift cards as reward. \$6 pizza for Papa Johns, discounted donuts as well as option.
- Mandy- directory coming along.

## E. PIE, Jill Healey

- Spirit Night at Crumbl 9/19 (design your own cookie, class w/ most cookie wins a box of cookies) 3-8pm we get 15% back, Floyd's haircuts 20% back, 9/13, 9/14.
- Spirit Store
- Papa Johns Spirit Night - staff night
- Winter Park Music Academy - children's music lessons, want advertising, Jill will mention banner and singing at 5k.

## F. Communications, Carrie Griffiths and Audrey Forster

- Updates and requests - review email from Carrie to make sure nothing is missing.

## V. Meeting Adjourned

Next Board Meeting – Friday, Oct 6 at 9am

Next General PTSA Meeting – TBD